

# PARENT/STUDENT GUIDE

## DISTANCE LEARNING GUIDE FOR EWING HALSELL MIDDLE SCHOOL VINITA PUBLIC SCHOOLS

### OVERVIEW & PURPOSE

- The purpose of this guide is to provide answers and expectations during our time of virtual learning.
- Our hope is to maintain academic rigor while providing a sense of stability to our students and their families.

### EXPECTATIONS

- Middle School Students will be required to complete all assignments given by their teachers whether by Google Classroom or in packet/worksheet form.
- Students should expect to spend approximately 3 hours per day completing school work. Some students may need additional time.
- Assignments will be due according to teachers specifications.
- Paper packets should be submitted every week and the drop box will be located outside the Middle School Office.

### HOW STUDENTS WILL RECEIVE WORK

- MS students with a device and internet at home will receive their assignments virtually through Google Classroom. A week's worth of daily assignments will be posted in Google Classroom by 9:00 AM each Monday with the expectation each week's work is due by the following Monday at 9:00 AM .
- MS students without the ability to participate in virtual learning due to a lack of device and/or internet will have a packet including 1 weeks of assignments that will need to be picked up.

### HOW TO COMMUNICATE WITH MY CHILD'S TEACHER(S)

- Teachers will have daily office hours to assist your child and help students with any problems that might arise. Office hours will be 9:00-12:00 and 1:00-3:00. Communication may include but is not limited to: Google Classroom, email, and phone calls.
- Teachers will be attempting to make contact once per week to check in on your child.

### HOW TO RETURN WORK

- Work done virtually will be submitted online. The expectation is for each week's work to be submitted by the following Monday at 9 AM .
- Students completing paper packets will return their work weekly at the drop off box located

outside by the Middle School office. Completed packets may be returned Monday through Friday from 9 AM - 3 PM . Please return the packet in the envelope it was provided in with the student's name and grade on the outside of the envelope and make sure your child's name, grade, and teacher are clearly marked on each assignment.

## WILL WORK BE GRADED

- Yes, academic expectation and integrity remain in force. Two grades per week can be expected per core class.
- There will be no trimester tests or final test.

## CHROMEBOOK ISSUES

- Go to [support.vinitahornets.com](https://support.vinitahornets.com) and create a new ticket. (Use your student's username and password to log in.) Then, the technology department will contact you with further instructions on a solution, repair and/or obtaining a loaner.

## HOW DO I GET PERSONAL BELONGINGS FROM THE SCHOOL

- Teachers will be contacting students to determine if students have electronic devices or other material which is deemed essential to learning.
- Based on this information, we will make individual accommodations to meet the needs of each student.
- We will create a plan to allow students to pick-up remaining personal items at a later date.